

EMR is a global leader in metal recycling employing 4500 staff across 170 locations around the world. EMR's recycling process begins with the collection of scrap metal from businesses, manufacturers, construction sites, government bodies and the general public. Our depot and operational teams are instrumental to our success; as they are the first stage in the process and receive delivery of a wide range of metals and materials. Their daily activities are supported by our advanced systems which ensure accurate tracking and security for all materials.

Weighbridge Administrator

As a Weighbridge Administrator you will be well versed in Customer Service, comfortable managing relations with the General Public as well as our long standing clients. The ability to accurately administrate, record and organise vehicles entering/exiting our busy depot is pivotal to the success of the role. As a Weighbridge Administrator you will need to have an eye for detail as you take responsibility for weighing the load of vehicles and recording data accurately.

The Person

The ideal candidate should be an excellent communicator, both written and verbal. This is a 'Front of House' role that requires the ability to build effective relationships and manage customer expectations. We are keen to recruit a candidate with an outgoing personality, who is hands on and happy to get involved in a broad range of activities. Organisation and Accuracy are must have traits for this role in order to document our processes effectively.

The role will require covering alternate Saturday Mornings.

It is essential all Operations staff are safety conscious and have a good appreciation/awareness of the unique working environment. Applicants should be organised, motivated individuals who can work to deadlines and be prepared to adapt according to business priorities on their particular site.

Application:

Please apply to recruitment@emrgroup.com with an up to date CV and details of your current salary. Alternatively an application form can be requested by contacting the same Email address.

Our employees have helped build the organisation into the world leading recycling company it is today.